

**THE RURAL MUNICIPALITY OF BROKENHEAD
JUNE 28, 2011 - REGULAR MEETING 7:00 PM
MINUTES**

Members Present:	Reeve	Glen Dudeck
	Councillors	Melvin Rattai
		Sean Michaels
		Crystal Reske
		Ken Zirk
	CAO	Christine Hutlet

1. Calling the meeting to Order

1.1 Resolution to call the meeting to order

239-11 RESKE-ZIRK

BE IT RESOLVED THAT this meeting of Council is called to order, the time being 7:00 p.m.

Carried

2. Adopt Agenda/Adopt and Confirm Minutes

2.1 Resolution to adopt the agenda

240-11 ZIRK-MICHAELS

BE IT RESOLVED THAT the agenda is adopted, as circulated, with the following changes;

Addition:

8.18 Landscaping Topsoil

Carried

2.2 Resolution to adopt the minutes of June 14, 2011 regular meeting

241-11 ZIRK-DUDECK

WHEREAS copies of the minutes of the Regular meeting of June 14, 2011 have been circulated to each member of Council;

THEREFORE BE IT RESOLVED THAT Council waive the reading of these minutes and said minutes be adopted, as circulated.

Carried

3. Delegations and Public Hearings

3.2 7:02 p.m. Bruce Dodds – Hudson Bay Route Association – Presented information to Council about the organization’s goal to increase more shipments to be made from the Churchill Port and work being done to lobby for better railway services for grain export.

3.1 7:22 p.m. Variation Order No. V-226-11 – Jim & Colleen Mills – Pt. NW ¼ 10-13-6EPM – 73145 Road 33E

242-11 RATTAI-RESKE

BE IT RESOLVED THAT the Council of the R.M. of Brokenhead suspends the regular meeting of Council and opens this Variation Hearing to hear File No. V-226-11, the time being 7:22 p.m.

Carried

243-11 MICHAELS-ZIRK

BE IT RESOLVED THAT the Council of the R.M. of Brokenhead do hereby close this Variation Hearing, the time being 7:34 p.m. and return to regular meeting of Council.

Carried

Decision tabled to July 26th, 2011 meeting. Council requests more information.

4. Financial Report

4.1 Accounts for approval to June 28, 2011

244-11 ZIRK-RESKE

WHEREAS the Finance Committee has reviewed and approved payment of accounts listed in the invoice registers to June 28, 2011;

THEREFORE BE IT RESOLVED THAT the cheque distribution for the accounts being cheques #20110683 to 20110756 inclusive, totaling \$147,227.90, to be approved for payment.

Carried

4.2 Transfer Outstanding Charges to Taxes

245-11 ZIRK-RESKE

BE IT RESOLVED THAT the Council of the Rural Municipality of Brokenhead adds the following outstanding accounts receivable balances to the associated property taxes for By-Law Enforcement call-outs:

<u>Roll#</u>	<u>Amount</u>	<u>Description</u>
418500	\$333.90	Animal Control

Carried

5. By-laws

Nil

6. Correspondences

- 6.1 Committee Reports
- 6.1.1 Reeve
- 6.1.2 Deputy Reeve
- 6.1.3 Councillors
- 6.1.4 CAO
- 6.1.5 Public Works

246-11 RESKE-ZIRK

BE IT RESOLVED THAT all Minutes, Miscellaneous Correspondence and Reports be accepted as presented from Reeve Dudeck (June 23, 2011), Deputy Reeve Rattai (June 24, 2011), Councillors Michaels (June 28, 2011), Reske (June 24, 2011), Zirk (June 28, 2011), CAO (June 23, 2011), and the Public Works Report (June 23, 2011), and that all written reports shall form part of the minutes.

Carried

7. Unfinished Business

- 7.1 Transfer Station
- 7.2 Beausejour-Brokenhead Age Friendly Advisory Committee Terms of Reference - Tabled
- 7.3 Appointment of Auditor

247-11 RESKE-RATTAI

BE IT RESOLVED THAT the Council of the Rural Municipality of Brokenhead enters into a contract with The Exchange Chartered Accountants to prepare the Municipal Audit for the 3-year period, 2011-2013 inclusive, with the following conditions:

- The audits for the Brokenhead River Planning District and Agassiz Weed Control District are completed no later than April 15 of the subsequent audit year.
- That any deviations from the contract price, including those mentioned in condition 1, be approved in writing by the Municipality.

Carried

- 7.4 Water Treatment Plant Additional Well Controls and Software – Tabled to July 26th, 2011 meeting. Council awaiting more information.

- 7.5 Second Dwelling Unit Agreement – Christine Singbeil – Letter to be sent to Ms. Singbeil that agreement is void as the modular home is located on a separate lot with its own certificate of title.

8. New Business

- 8.1 Disaster Financial Assistance for Pre-Emptive Measures to Mitigate Flooding

248-11 ZIRK-MICHAELS

BE IT RESOLVED THAT the Council of the Rural Municipality of Brokenhead authorizes Administration to apply for Disaster Financial Assistance to recover expenses for pre-emptive measures taken to mitigate flooding and any damages that may have been sustained during the spring 2011 flood event.

Carried

- 8.2 Purchase of Storage Trailer for Agassiz Weed Control District – Tabled to July 26th, 2011 meeting.

- 8.3 Cancellation and Rescheduling of September Council Meetings

249-11 MICHAELS-ZIRK

BE IT RESOLVED THAT the Council of the Rural Municipality of Brokenhead cancels the September 13th and 27th, 2011 council meetings and reschedule for September 20th, 2011.

Carried

- 8.4 Beausejour Brokenhead Development Corporation – Industrial Growth – Letter to be forwarded to the Brokenhead River Planning District.

- 8.5 Application for Approval of Subdivision – Jeremy Kintop – Pt. SE ¼ 25-14-7EPM

250-11 ZIRK-RESKE

WHEREAS Jeremy Kintop has completed an Application for Approval of Subdivision for Pt. SE ¼ Section 25-14-7EPM referred to as File No. 4110-11-5433 by Community Planning Services;

AND WHEREAS the proposed subdivision generally meets the evaluation criteria pursuant to the Manitoba Subdivision Regulation 137/2006;

THEREFORE BE IT RESOLVED THAT the Council of the Rural Municipality of Brokenhead is in agreement to approve this application with the following conditions:

- That site width and site area variation orders be obtained for the residual parcel;
- That a building location certificate be prepared for the yard site parcel showing the location of all building and the sewage disposal system in relation to the proposed lot lines;
- That any other variation order be obtained, if required, as a result of the building location certificate;
- That the applicant enter into an easement agreement for access and to maintain drainage across the proposed yard site parcel; and
- That the applicant enter into a development agreement with the R.M. of Brokenhead regarding lot grades, drainage, road improvements or any other public works to the extent deemed necessary by Council.

Carried

8.6 Muscular Dystrophy Awareness Month

251-11 MICHAELS-RATTAI

WHEREAS people today have the opportunity to live longer lives because of breakthroughs in medical research, and;

WHEREAS Muscular Dystrophy is a neuromuscular disorder that affects many and has no known cure, and;

WHEREAS only through the support of the community may a cure be found;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Rural Municipality of Brokenhead does hereby declare September 2011 as “Muscular Dystrophy Awareness Month” in the R.M. of Brokenhead.

Carried

8.7 North East Agassiz Water Management Association – Membership fee of \$250.00 to be paid.

8.8 Media Relations 101

252-11 RESKE-ZIRK

BE IT RESOLVED THAT the Council of the Rural Municipality of Brokenhead authorizes Council as a Whole to attend the course *Media Relations 101* held October 5th, 2011 in Portage la Prairie.

Carried

8.9 Subsidy of Purchase and Installation of Backwater Valves and Sump Pumps/Pits

253-11 RESKE-ZIRK

BE IT RESOLVED THAT the Council of the Rural Municipality of Brokenhead authorizes Reeve Glen Dudeck and Chief Administrative Officer Christine Hutlet to sign the Contribution Agreement for provincial funding to

subsidize the purchase and installation of backwater valves and sump pumps/pits between the Province of Manitoba and the R.M. of Brokenhead.

Carried

8.10 Approval of Move-On Home

254-11 RESKE-RATTAI

BE IT RESOLVED THAT the Council of the Rural Municipality of Brokenhead approves of Michael Lafreniere moving the proposed pre-existing home into Maryland Ridge with the following conditions:

- The plans must have an engineer's stamp of approval.
- The house must be brought up to current building codes.

Carried

8.11 Recycling Contract

255-11 MICHAELS-RESKE

BE IT RESOLVED THAT the Council of the Rural Municipality of Brokenhead extends the current recycling contract with Jim Irving Transportation including an additional 2% cost of living increase per year for the last four years of the contract.

Carried

8.12 Application for Approval of Subdivision – Brokenhead River Bio-Fuels Co-op Ltd. – SE ¼ 12-13-7EPM

256-11 MICHAELS-ZIRK

WHEREAS Brokenhead River Bio-Fuels Co-op Ltd. have completed an Application for Approval of Subdivision for SE ¼ 12-13-7EPM referred to as File No. 4110-11-5441 by Community Planning Services;

AND WHEREAS the proposed subdivision generally meets the evaluation criteria pursuant to the Manitoba Subdivision Regulation 137/2006;

THEREFORE BE IT RESOLVED THAT the Council of the Rural Municipality of Brokenhead is in agreement to approve this application with the following conditions;

- That the applicant obtains a conditional use order to allow the processing of agricultural products and the manufacturing of petroleum products.

Carried

8.13 MTS Cellular Phones – Chief Administrative Officer to obtain quotes from Rogers Communications.

8.14 Approval of Drainage Plan

257-11 RESKE-ZIRK

BE IT RESOLVED THAT the Council of the Rural Municipality of Brokenhead accepts and approves of the proposed drainage plan, as presented, for the Faryon subdivision.

Carried

8.15 Brokenhead River Game & Fish Association – Request for Donation of Work-In-Kind for Shooting Range

258-11 ZIRK-RATTAI

BE IT RESOLVED THAT the Council of the Rural Municipality of Brokenhead provides \$5,000.00 of work-in-kind, at Manitoba Heavy Construction Association rates, to the Brokenhead River Game & Fish Association for constructing the shooting range.

Carried

8.16 Paving of R.M. of Brokenhead Bridges

259-11 RATTAI-RESKE

BE IT RESOLVED THAT the Council of the Rural Municipality of Brokenhead accepts and approves the quote from Maple Leaf Construction Ltd. for the paving of Rattray and St. Ouens bridges at a cost of \$18,500.00 plus applicable taxes.

Carried

8.17 Move-On Home to Lot 12 Maryland Ridge – Bobby Wall

260-11 ZIRK-RATTAI

BE IT RESOLVED THAT the Council of the Rural Municipality of Brokenhead approves of Bobby Wall moving the proposed pre-existing home into Maryland Ridge with the following conditions:

- The plans must have an engineer's stamp of approval.
- The house must be brought up to current building codes.

Carried

8.18 Landscaping Topsoil

9. In Camera

261-11 RESKE-RATTAI

BE IT RESOLVED THAT Council of the Rural Municipality of Brokenhead move 'In Camera' to discuss a pending legal issue under (Section 152(3)(b)(iv) of *The Municipal Act*) the time being 9:05 p.m.

Carried

- 262-11 ZIRK-RESKE
BE IT RESOLVED THAT Council of the Rural Municipality of Brokenhead reconvene into regular session of Council, the time being 9:25 p.m.
AND FURTHER THAT all information discussed ‘In Camera’ is kept in confidence until the matter is discussed at a meeting of council or of a committee conducted in public.

Carried

10. Adjournment

- 10.1 Resolution to adjourn the meeting and schedule the next meeting

- 263-11 ZIRK-RESKE
BE IT RESOLVED THAT this meeting of Council does now adjourn the time being 9:25 p.m., to meet again on July 26, 2011 at 7:00 p.m.

Carried

Reeve Glen Dudeck

CAO Christine Hutlet